



# Farmington Valley Health District

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## Meeting Minutes

### Board of Health Meeting

February 4, 2025

95 River Road

Canton, CT

12 Noon

Present: Jennifer Kertanis, Brandon Robertson, Warren Humphrey (Zoom), Sandy Yost, Suzanne Sinacori (Zoom), Stephanie Johnson, Sam Carter, Mary Jane Parlow, Jadwiga Gocłowski, Dan Jerram (Zoom), Tom Fitzgerald (Zoom), Debbie Brydon (Zoom), Lynn Robitaille, Erin Barthel (Zoom), Joan Kuhnly (Zoom), Angela Ciottone (Zoom), Melissa Appleby (Zoom), Anna Larson (Zoom)

The meeting was called to order by Brandon Robertson at 12:01 pm.

- I. **Public Comment:** No public comment.
- II. **Minutes from January 7, 2025:** Brandon asked for a motion to accept the minutes of January 7, 2025. Sandy Yost moved to approve the minutes; Mary Jane Parlow seconded. All in favor. Minutes approved.
- III. **Business:**
  - a. FY 24-25 Budget Revision: Jennifer presented the revised budget. The revision showed an increase of \$210,000 due to grants that were rewarded to us. We have created a new position so there is a new line that reflects the salary. There is an increase in the consultant line, which is grant-funded. There are also grant-funded lines for website work and a student stipend.
  - b. Pool Regulations Revision: Jennifer Kertanis presented everyone with a red lined revision of the pool regulations. The changes are that we are implementing a reinspection fee, a late fee for any pools that renew late, and a waiver we will be having the pool operators sign regarding having a self-latching gate at their pool. Brandon Robertson asked for a motion to approve the revision. Sandy Yost moved to approve the revision; Lynn Robitaille seconded. All in favor. Pool regulations approved.
  - c. Staffing Updates: Jennifer Kertanis reported that we had two good candidates for the positions. Unfortunately, one candidate decided to stay in their current position and the other candidate thought the commute was too long. We reposted the jobs but most of the candidates so far have not been certified. Jason Brown is working on getting certified so that he can do the training that needs to be done to get someone food certified. Currently the state does the training and there is a long wait list.
  - d. Strategic Planning Reporting: Stephanie Johnson shared a PowerPoint presentation. Jennifer Kertanis reported that we have a few operational type things to do now that it has been approved. We are in good shape for the most part.

- e. CHIP Update: Jennifer Kertanis and Stephanie Johnson have been meeting municipal officials to present the CHIP. So far, they have met Canton and Simsbury. We have a digital display that we will present. We hope to get a press release out this week. We have posters and rack cards.
- IV. **Accreditation Update:** Anna Larson presented a PowerPoint presentation with the accreditation update. We have completed a few domains. We are making good progress. Jennifer Kertanis thanked Anna for all her hard work.
- V. **Adjourn:** Mary Jane Parlow motioned to adjourn; Lynn Robitaille seconded. All in favor. The meeting was adjourned at 12:52 pm.