



Farmington Valley Health District

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Meeting Minutes

Board of Health Meeting

October 1, 2024

95 River Road

Canton, CT

12 Noon

Present: Jennifer Kertanis, Brandon Robertson, Melissa Appleby, Warren Humphrey, Lynn Robitaille, Sandy Yost (Zoom), Erin Barthel, Suzanne Sinacori, Stephanie Johnson, Sam Carter, Anna Savastano (Zoom), Mary Jane Parlow, Jadwiga Gocłowski, Joan Kuhnly (Zoom), Anna Larson (Zoom), Hillary (Zoom)

The meeting was called to order by Brandon Robertson, Chair at 12:04 pm.

- I. **Public Comment:** No public comment.
- II. **Minutes of September 3, 2024:** Brandon asked for a motion to accept the minutes of September 3, 2024. Warren Humphrey moved to approve the minutes; Jadwiga Gocłowski seconded. All in favor. Minutes approved.
- III. **Business:**
 - a. Quarterly Financials: We have received 30% of our revenue and spent 30% of our expenditure. We have not yet received state per capita funding. Food revenue is down because renewals don't occur until June. OpenGov is an annual fee. Vaccine has been purchased for New Horizons, staff, and family. We finally received the Block Grant contract after a 14-month wait. We were required to spend \$75,000 of the Block Grant for August and September. The full contract is a 4-year contract.
 - b. Accreditation: Anna Larson gave a PowerPoint update.
 - Domain 2 - made good progress
 - Domain 5 - very close to sharing the CHIP
 - Domain 8 - made good progress
 - Domain 9 - completed Quality Improvement Plan
 - Domain 10 - working with our IT company to implement security policy
- IV. **Strategic Planning:** Sandy Yost shared a PowerPoint of the results from the survey that the staff and board took. Sandy spoke about the results and next steps. Timeline is on track. Brandon said that the more input we give during discussions with the consultant, the better the overall results will be.
- V. **Director/Program Updates:** Jennifer Kertanis gave an update.
 - CHIP is almost complete; the Board will be receiving it soon.
 - Block Grant - finally received after a 14th month wait. 4-year contract.
 - Legislation was passed about a year and a half ago changing the process of well water testing. In the past, we would receive copies of water test results and we would upload them

to our online portal. Now the legislation dictates that all water tests are confidential and can't be shared. Jennifer has been asked to be part of a working group put together by CRCOG to review this legislation.

- Jennifer Kertanis and Stephanie Johnson will start working on the 2025-2026 budget.
- Jennifer Kertanis has reached out to George regarding the yearly audit. Hoping to have audit results by December.

VI. **Adjourn:** Jadwiga Gocłowski motioned to adjourn; Warren Humprey seconded. All in favor. The meeting was adjourned at 12:54 pm.