



Farmington Valley Health District

95 River Road ▪ Canton, CT 06019
Phone (860) 352-2333 ▪ Fax (860) 352-2542

Avon • Barkhamsted • Canton • Colebrook • East Granby • Farmington • Granby • Hartland • New Hartford • Simsbury

Meeting Minutes

Board of Health Meeting

June 4, 2024

95 River Road

Canton, CT

12 Noon

Present: Jennifer Kertanis, Brandon Robertson, Debbie Brydon, Tom Fitzgerald, Warren Humphrey, Lynn Robitaille, Sandy Yost, Erin Barthel, Suzanne Sinacori, Stephanie Johnson, Sam Carter, Anna Savastano (Zoom), Angela Ciottone (Zoom), Jadwiga Gocłowski, Anna Savastano, Joan Kuhnly, Anna Larson, Olivia Morris, Dan Jerram @ 12:17 pm.

The meeting was called to order by Brandon Robertson, Chair at 12:01 pm.

- I. Public Comment: No public comment.
- II. Minutes of April 2, 2024: Brandon asked for a motion to accept the minutes of April 2, 2024. Jadwiga Gocłowski moved to approve the minutes; Suzanne Sinacori seconded. All in favor. Minutes approved.
- III. Business:
 - a. ARPA Update: Anna Larson and Justine Ginsberg are working on a program update regarding FVHD ARPA funding that will be shared with our towns as part of our regular updates.
 - b. Financial Report-Year End Projections: Jennifer Kertanis presented year-end financial projections. Everything is tracking well and on target. Some of the fringe benefits are lower so we will be under spent in that category. The columns in yellow are place holders for Jennifer Kertanis and Samantha Carter to look at to make sure costs were appropriated categorized.
- IV. Permit Renewals- OpenGov: We have started the renewal campaign with the salons. It is going very well. The staff used quality improvement tools to identify areas for improvement in this process and are implementing some of those changes to improve the permitting process. Overview of CHIP and Data Dashboard: Olivia Morris presented a PowerPoint about the CHIP data dashboard, which is where the data indicators for each of the priority areas will be displayed for the public and partners. We are hopeful to have the final CHIP by mid-summer.
- V. Strategic Planning Update: Sandy Yost reported on the Strategic Plan subcommittee work. The group reviewed the components of a strategic plan, the background information that would be important and the outline of the RFP that was issued to secure a consultant. All staff and board should be involved. Jennifer is getting ready to sign a contract with a consultant to lead. The timeline is 6 months.
- VI. Adjourn: Warren Humphrey motioned to adjourn; Sandy Yost seconded. All in favor. The meeting was adjourned at 12:38pm.

