



Farmington Valley Health District

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Meeting Minutes

Board of Health Meeting

April 2, 2024

95 River Road

Canton, CT

12 Noon

Present: Jennifer Kertanis, Brandon Robertson, Warren Humphrey, Lynn Robitaille, Sandy Yost, Erin Barthel (Zoom), Suzanne Sinacori, Stephanie Johnson, Sam Carter, Melissa Appleby (Zoom), Tom Fitzgerald (Zoom), Tim Murphy (Zoom), Jadwiga Gocłowski, Anna Savastano, Joan Kuhnly (Zoom)

The meeting was called to order by Brandon Robertson, Chair at 12:04 pm.

- I. Public Comment: No public comment.
- II. Minutes of March 5, 2024: Brandon asked for a motion to accept the minutes of March 5, 2024. Suzanne Sinacori moved to approve the minutes; Melissa Appleby seconded. All in favor. Minutes approved.
- III. Business:
 - a. Finance Report: Jennifer Kertanis presented the quarterly financial report. Jennifer Kertanis stated that everything is tracking well and we have spent 76% of the budget. We will review the office costs and the office equipment lines to see if we can move some of those costs to a grant. We will look at the telephone cost because we are over budget in that line.
 - b. Approval of Salon Regulation Revisions: The following changes to the salon regulations were proposed:
 - i. When to apply a late fee during the renewal process
 - ii. When to close a salon for not renewing
 - iii. When to pull a salon permit after 45 days of not renewing
 - iv. Change water testing to every two yearsBrandon Robertson asked for a motion to approve the salon regulation revisions as presented. Jadwiga Gocłowski moved to approve the motion; Sandy Yost seconded. All in favor. Salon regulations approved.
 - c. Approval of Food Regulations Revisions: Changes were made to reflect the state's adoption of the FDA Food Code. We will be applying a late fee to establishments renew late. Brandon Robertson asked for a motion to approve the food regulations revisions as presented. Lynn Robitaille moved to approve the minutes; Anna Savastano seconded. All in favor. Food regulations approved.
- IV. Accreditation Update: Anna Larson presented that we are 68% complete with our accreditation application.

- a. Strategic Planning: We allocated funds in the budget to contract someone that specializes in this type of work to help. Jennifer Kertanis is asking one to two board members to help with this task.

V.

Adjourn:

Warren Humphrey motioned to adjourn; Anna Savastano seconded. All in favor. The meeting was adjourned at 12:43pm.