



# Farmington Valley Health District

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## Meeting Minutes

### Board of Health Meeting

September 5, 2023

95 River Road

Canton, CT

12 Noon

Present: Jennifer Kertanis, Stephanie Johnson, Brandon Robertson, Sam Carter, Mary Jane Parlow, Jadwiga Gocłowski, Warren Humphrey, Chris Johnstone, Lynn Robitaille, Melissa Appleby (zoom), Joan Kuhnly (Zoom) joined at 12:40pm, Dan Jerram, Erin Barthel, Sandy Yost (zoom)

The meeting was called to order by Brandon Robertson, Chair at 12:04pm.

- I. Public comment: no public comment.
- II. Minutes of June 5, 2023: Brandon asked for a motion to accept the minutes of September 5, 2023. Jadwiga Gocłowski moved to approve the minutes; Warren Humphrey seconded. (Dan Jerram abstained) All in favor. Minutes approved.

Welcome and Introductions of new board members.

- III. **Business:**
  - a. Annual Board Officer Elections: Warren Humphrey nominates Brandon Robertson as Chair and Mary Jane Parlow seconds. All in favor.  
Finance – Brandon Robertson, Dan Jerram, Warren Humphrey, Melissa Appleby  
By-laws – Brandon Robertson, Deb Brydon, Mary Jane Parlow, Erin Barthel  
Personnel – Brandon Robertson, Deb Brydon, Jadwiga, Suzanne  
Chris Johnson made a motion to approve committees with members as described, Dan Jerram second, all in favor.
  - b. ARPA Budget Revision: Delay in filling position left unspent funds. Propose reallocating to CredibleMind platform and small increase to workforce development and technology. Changes remain consistent with the original proposal to support the mental health of our community. FVHD will be presenting CredibleMind and our mental health outreach at the Farmington Valley Collaborative this week.  
Dan Jerram made the motion to reallocate the funds as proposed, Erin Barthel seconds. All in favor.

IV. **Other:**

- a. CHIP Meeting. First meeting 9/18 at Avon Senior Center. We encourage board members to come and participate. Please share any contacts that may be interested in any of the 3 areas: mental health, healthy eating active living, aging in place. CHIP sets the direction going forward.  
Brandon Robertson asks what the next step after meetings is. Jennifer Kertanis describes a document with 2-3 strategies with measurable objectives. Jennifer Kertanis emphasizes that this isn't just what FVHD is doing but what the community is doing.
- b. FVHD Annual Report: First report since COVID. Please provide feedback on how to improve. Dan Jerram asks about Housing Complaints. Jennifer Kertanis described the types of housing complaints we get and when we are likely to respond. They are very challenging and often involve working with other town departments.
- c. CredibleMind: Staff provided an overview of the CredibleMind platform and our rollout plan. Recommendations - Add in locations where parents hang out like Bounce Town.

V. **Adjourn:**

Warren Humphrey motioned to adjourn; Chris Johnston seconded. The meeting adjourned at 1:14.