



Farmington Valley Health District

95 River Road ▪ Canton, CT 06019
Phone (860) 352-2333 ▪ Fax (860) 352-2542

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Meeting Minutes

Board of Health Meeting

February 7, 2023

95 River Road

Canton, CT

12 Noon

Present: Jennifer Kertanis, Stephanie Johnson, Brandon Robertson, Debbie Brydon, Sam Carter, Tim Murphy (12:10), Jadwiga Gocłowski, Mary Jane Parlow, Chris Johnston, Maria Capriola, Erica Robertson (via Zoom), Dan Jerram (via Zoom), Melissa Appleby (via Zoom), Angela Ciottone (via Zoom)

Brandon called the regular meeting of the Board to order at 12:02 pm.

- I. Public comment: no public comment.
- II. Minutes of January 3, 2023: Brandon asked for a motion to accept the minutes of January 3, 2023. Mary Jane Parlow motioned to approve the minutes; Jadwiga Gocłowski seconded. Minutes approved.
- III. **Business:**
 - a. Presentation of FY 23-24 Draft Budget:
 - i. Balance budget \$1,870,792, 11% largely due to reduction in COVID grants.
 - ii. Personnel includes 3% staff salary increase. Budget more accurately reflects fringe costs—we will likely see a savings in this fiscal year due to lower healthcare costs, fewer people on plan. Contractor line items in this fiscal year were part of original ELC2 Covid grant—they will be reduced and are part of a proposed budget revision to DPH—proposal, once approve, is to carry funds into FY 23-24 to extend lease space.
 - iii. Operating Costs straight forward. Areas of reduction primarily include one-time grant expense in previous year.
 - iv. Revenues includes no increase in per capita \$7.50. Draw down of \$16,000 of unassigned fund balance to keep per capita the same. Expecting approximately \$55,000 in workforce development grants each year for five years--waiting on DPH for actual allocation. We are also anticipating vaccine funding but did not build that into budget as of yet.
 - v. Plan on us submitting a budge revision in the future once we get more detail from DPH on new grant funds.
 - vi. Fee schedule will increase from \$5-15 dollars across the board to cover bank fees associated with OPEN Gov and credit card payment.
 - b. ARPA Update:
 - i. The quarterly report was sent out to all towns.
 - ii. Jennifer met with Granby Selectmen to give them an update.

- iii. Jennifer reached out to the towns that haven't paid their funds.
- iv. Colebrook is using their funds for a capital expense. They did give us \$6,000 earlier in COVID. Hartland is using their funds for a food pantry. If there is anything left, they will consider giving us some funding.

II. Schedule public hearing for March 7, 2023. Debbie Brydon motioned; Mary Jane seconded. All in favor.

III.

IV. **Other:**

- a. Vaccine Reimbursement Credentialing and Future Clinics: Stephanie spoke about how things are going with getting approved to bill private insurance companies. Currently we can only bill Medicare. Stephanie is still running into major roadblocks with getting set up. She will continue to work with the private insurers. The Public Health Emergency Order will be coming to an end, and we will have to start paying for vaccine.
- b. CHA Updates: Olivia and Kirsten presented to Canton and Simsbury. We are working on getting working groups together. We posted the CHA on our website; we are hoping to get some feedback. Valley Press did a very nice article. We are still open to doing more presentations and will be doing more outreach with our member towns and partners.
- c. Radon Test Kit Distribution: Jennifer thanked the towns for their help. We received a very small amount of test kits from the state. We used our pool of volunteers from COVID to help make calls and remind the people that picked up a test to put their test out and return them 4-7 days later.

V. **Adjourn:**

Chris Johnston 1st, Jadwiga Gocłowski 2nd, meeting adjourned at 12:35.