



# Farmington Valley Health District

95 River Road ▪ Canton, CT 06019  
Phone (860) 352-2333 ▪ Fax (860) 352-2542

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## Meeting Minutes

### **Board of Health Meeting**

**November 1, 2022**

**95 River Road**

**Canton, CT**

**12 Noon**

Present: Jennifer Kertanis, Stephanie Johnson, Melissa Appleby, Brandon Robertson, Warren Humphrey, Debbie Brydon, Sam Carter, Angela Ciottone (via Zoom), Jadwiga Gocłowski, Tim Murphy

Brandon called the regular meeting of the Board to order at 12:04 pm.

Public comment: no public comment

Brandon introduced new board member, Angela Ciottone representing East Granby. Board members introduced themselves.

Minutes of September 6, 2022: Brandon asked for a motion to accept the minutes of September 6, 2022. Warren Humphrey motioned to approve the minutes; Deb Brydon seconded. Jadwiga Gocłowski and Angela Ciottone abstained (they weren't present). All in favor. Minutes adopted.

### **Business:**

- Jennifer Kertanis reviewed quarterly financial report. Everything is tracking as expected. Grant revenue is higher than is reflected. Waiting on George to confirm grant carryover amounts.
- Personnel Committee met to review and update the Employee Handbook. Updates and reorganization of Employee Handbook should be ready for review in December. Jennifer Kertanis thanked the committee.
- State Annual Report document was shared with board so that they are aware of what is asked of FVHD to receive our per capita. The requirements align with accreditation. Some things FVHD is still working on including cluster protocol. Angela asked about cancer cluster investigations. Jennifer reviewed the challenges of doing those types of investigations. Warren asked if FVHD can be penalized for not having all the items. Jennifer indicated that she did not think so knowing that only a few LHDs are accredited and have all the documents completed.
- Status of audit: George is wrapping up the audit and should be presenting in December. This year was more challenging given delays in ELC2 contract execution but expenditures go back to March 2022.

### **Report from Director**

#### **Grant Update:**

- ELC2 grant was finally approved nearly a full year after submission

- ARPA Funds
  - Posted position, were prepared to offer to candidate but they declined. Decided to repost the position. Approvals in place for all towns with exception of Hartland and have received funding from several towns already.
  - Brandon Robertson asked status of other ARPA fund requests.
    - Vehicle needs to be investigated. Melissa Appleby offered Simsbury assistance.
    - Working with System Support on IT request.
    - Communications Consultant-need to map out in detail what we are looking for.
- BHTI Grant - applied for an eight-month professional development initiative in the area of behavioral and mental health,
- In September-October we offered mental health programming:
  - a. 6 QPR trainings with more than 200 individuals trained
  - b. 4 MHFA trainings, 60 individuals trained
  - c. 2 MHFA trainings, 90 individuals
  - d. No Wrong Doors at Tunxis Community College, more then 150 staff members attended this event and were trained in suicide prevention.

Other:

- Clinics are going well. We are getting reimbursed for Medicare and ConnectiCare beginning in January.
- Jennifer Kertanis is working on the draft of the budget but waiting for audit to put in actuals.
- Waiting on additional Workforce development grant from state/CDC. Hoping to have this detail before finalizing first draft.

Adjourn: Jadwiga Gocłowski motioned; Warren Humphrey seconded.

Meeting adjourned at 12:40 pm.