



Farmington Valley Health District

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Avon • Barkhamsted • Canton • Colebrook • East Granby • Farmington • Granby • Hartland • New Hartford • Simsbury

Meeting Minutes

Board of Health Meeting September 6, 2022 95 River Road Canton, CT 12 Noon

Present: Jennifer Kertanis, Stephanie Johnson, Melissa Appleby, Maria Capriola, Brandon Robertson, Mary Jane Parlow, Jennifer Kertanis, Warren Humphrey, Debbie Brydon, Sam Carter, Erica Robertson (via Zoom), Dan Jerram joined via Zoom at 12:38pm

Brandon called the regular meeting of the Board to order at 12:07 pm.

Public comment: no public comment

Minutes of June 7, 2022: Remove Melissa Appleby from the attendance. Brandon asked for a motion to accept the minutes of June 7, 2022. Maria Capriola motioned to approve the minutes with the one change to attendance, Warren Humphrey seconded. All in favor. Minutes adopted.

Business:

Annual Board Officer Election –

- Debbie Brydon made a motion to continue to have Brandon Robertson and Maria Capriola serve as chair and vice chair, 2nd by Mary Jane Parlow- motion approved
- Appointments to Standing Committees (Personnel, Finance, By-laws review)
- Committees to review by-laws (By-Laws Committee), review any updates to employee manual (Personnel Committee) and review unassigned fund balance policy (Finance Committee)
- By-law committee volunteers included Debbie Brydon, Mary Jane Parlow, Erica Robertson (chair) Warren Humphrey moved to accept the members of the committee, Debbie Brydon seconded, all approved
- Finance – Melissa Appleby, Warren Humphrey, Dan Jerram offered to serve on the Finance Committee. Deb moved to accept the members, Maria seconded, all approved.
- Personnel – Brandon Robertson, Debbie Brydon, Jadwiga , Maria Capriola – Warren Humphrey 2nd Debbie Brydon, all approved

ARPA Update:

Jennifer reported that invoices were sent last week to towns that have not paid. The Coordinator position was posted and will close on Friday. Interviewing to start soon. We are beginning promoting and providing QPR and MHFA trainings. Youth MHFA and Teen MHFA training being completed. Letter next week to municipalities letting them know the trainings we're offering. FVHD will convene mental health task force when Coordinator is on board (schools, mental health counselors, etc.) wil

focus on mental wellness. Jennifer Kertanis has a meeting this evening with Granby Board of Selectmen and we will be meeting with Barkhamsted and Hartland today on ARPA request. Haven't heard from Colebrook with a response. Canton has gone through approvals

Report from Director

Accreditation

Stephanie provided update and highlighted areas of progress including completion of most data collection for community health assessment, updated policies and procedures and training needs assessment and workforce development plan. Warren asked about Personnel Committee need to support workforce development plan. Stephanie indicated that Personnel Committee would be more involved in policy development (e.g., Employee Handbook).

Grant Update

Jennifer reported that Public Health Emergency Preparedness (PHEP) grant has been funding since post-911, CDC pass thru money to state and then LHD to support our all-hazard planning. Been dwindling over the years. About \$70k comes to FVHD. Cannot be used for operations. Have an agreement with WHBHD we share Melissa Marquis as our emergency preparedness planner. State has made some arbitrary decisions and said that grantees can no longer hire and use subcontractors. Doesn't currently impact us but does impact other LHDs and concerned about direction this is taking.

- ELC 2 - still do not have a signed contract. Next month will be 1 full year since we submitted our application. Funding is federal pass through to support public health and COVID response. We were told that budget and deliverables were approved in June. Should be able to draw the \$ back to May.

Other

- COVID still ongoing. New guidance. Meeting monthly with school nurses and daycares. Met with Superintendents to review new guidance as part of new school year.
- Bivalent vaccine is expected to arrive this week and we are prepared to offer vaccine in our space.
- Monkey pox- still dealing with it. Monitor CTEDSS every day for contact tracing and case investigation. So happy to have public health nurse on board.
- Flu vaccine - gearing up. In office space for appointments and small businesses.
- We are still awaiting approval for billing for private insurance, we can bill Medicare at this point.
- Stephanie Johnson to share flyers for everyone to share regarding vaccine clinics.

Adjourn Maria Capriola motion, Debbie Brydon 2nd
Meeting adjourned at 12:53 pm