



Farmington Valley Health District

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Avon • Barkhamsted • Canton • Colebrook • East Granby • Farmington • Granby • Hartland • New Hartford • Simsbury

Meeting Minutes

Board of Health Meeting

June 7, 2022

95 River Road

Canton, CT

12 Noon

Present: Jennifer Kertanis, Stephanie Johnson, Jadwiga Gocłowski, Mary Jane Parlow, Brandon Robertson, Anna Larson, Timothy Murphy, Warren Humphrey, Kathy Blonski, Debbie Brydon, Maura Shea (via Zoom), Joe Doering, Chris Johnstone, Dan Jerram, Maria Capriola, Jean Donahue Peron, Samantha Carter

Brandon called the regular meeting of the Board to order at 12:04 pm. Jennifer introduced Amanda Hubbard; PHN joined our team in April. Jennifer will give tour of new space.

Minutes of May 3, 2022: Brandon asked for a motion to accept the minutes of May 3, 2022. Jadwiga Gocłowski motioned to approve the minutes as written, Debbie Brydon seconded. All in favor. Minutes adopted.

Business:

Year End Projections –

- Food revenue is coming in faster because of OpenGov. Kudos to Deidra and Miranda for all their hard work on OpenGov
- Septic revenue will likely be ahead of projections
- Grants:
 - Delay in ELC2 funding. Can start drawing down as of March but significant DPH delays in getting contracts executed.
- Salary and fringe likely to come out ahead
 - Premiums were lower because switched to lower cost insurance
 - More team members opting out of benefits
- Consultants
 - Didn't use a large part of the consultant amount due to not utilizing UConn for vaccination services
- Year-end projection of about \$200k (subtracting the amount of unspent grant dollars that had to be returned to the state)
 - Revisit unassigned fund balance in coming fiscal year

Update on New Space

Currently booking community health activities includin

- QPR

- Mental Health First Aid training this weekend
- Booster and flu shots (in the fall)
- Hosting the MRC training in the fall

Grant updates

- Jennifer Kertanis is putting together a Cheat Sheet with all of the different grants
 - Amount of money, what for, time period
- ELC - COVID specific grants
 - Pass thru state from federal gov't
 - ELC1 - mostly support contact tracing
 - ELC2 application was submitted in the Fall
 - Just spoke with the state grant manager Friday
 - Been approved, waiting on contract
 - March 1, 2022 - May 31, 2023
 - Funding providing extra space
- Equity Grant - may be eligible for additional vaccination funding
- The grants that are coming thru the state are very specific regarding what can be done with the funds
- Grant tracking has significantly improved with updates to QuickBooks
 - Still have some updates to make

ARPA Request

- Avon approved use at last week town council meeting
- Barkhamsted - still on the fence
- Canton - on the agenda tomorrow
- Colebrook - more requests than funding. Next meeting July 14
- East Granby - approved but hasn't gone thru entire process
- Farmington - pending approval
- Granby - approved, pending one final approval
- Hartland - not represented. Maggie has the request
- New Hartford - undesignated funds. Approved first half May. Will start conversation in June but looks good
- Simsbury - all approvals complete

Report from Director

Accreditation

Anna provided a PP presentation summarizing activities to date. Highlights included:

- Added category of "On Hold" for items that we are not able to start yet
- Progress made in Domain 3 - Communication Capacity
 - Completed communication and branding plan
 - Brandon asks about what our Social Media presence
 - Mostly Facebook
- Domain 10 – Human Resources
 - Policy development
 - Workforce Development
- CHA Progress
 - Completed secondary data collection
 - Re-convening advisory group
 - Initial group was comprised of diverse group of individuals that can represent specific topics/expertise but can think globally about public health and not get pigeon-holed into specific topics
 - Social services, senior services, public health individuals, epidemiologist, VNA
 - About 15 individuals
 - Working toward completing CHA document by end of September

- Once completed CHA bring to greater public and engage in discussions regarding priority health issues
- Broader coalitions like mental health, obesity, vaping are likely to emerge once we engage broader community and partners.
 - When the CHIP is developed doesn't mean the FVHD has to address everything - identify community partners that may be able to address the issues
 - Then strategic plan addresses FVHD specific role to address the issues - Board becomes involved

COVID update

- 8 weeks of significant increases
- Now in 3rd week of significant decline, will likely continue thru the summer
- Down in the yellow for community transmission
 - Mask wearing for individuals that are trying to protect others or are at greater risk
- Hospitalizations on the decrease
- Will continue to do COVID updates and reports on the website every week
- Working on the After-Action Report
 - Utilizing the survey data with feedback from partners
 - Lessons learned and improvements going forward
- Still dealing with cases, outbreaks, requests for guidance
 - Will continue to have daycare and youth camp support through summer

Monkey Pox

- If there is a case or exposure in a person that resides in our jurisdiction we will be notified and FVHD will have contact tracing and monitoring responsibilities
- Updating materials that were developed for Ebola

NACCHO Grant - Long-term care facilities

- Infection control and reducing facility infections
- Assessment tool being utilized - can be used for QI
- Exceedingly well received in these facilities - prevention, education, support

Itinerant Food Vendors

- New law passed regarding permit reciprocity across the state
- In theory FVHD supports this
 - Problem is that the state made this very challenging and confusing for food vendors
- Supposedly starts July 1 but final documents have not come out yet.
- Largest number of temporary events that we've ever seen - our team is working almost every single weekend

Adjourn to Executive Session Pursuant to 1-200 (6) (A)

Motion to adjourn 1:13p