



Farmington Valley Health District
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Minutes
Board of Health Meeting
Members attended via a Zoom online meeting due to COVID19
December 1, 2020

Present: Brandon Robertson, Kathy Blonski, Debra Brydon, Jeff Shea, Dan Jerram, Mary Jane Parlow, Beatrice Isabelle, Joe Doering, John Ward, Dennis Brown, Tom McKeon, Warren Humphrey, Maura Shea, Diane Hensdorf, Melissa Appleby, Sue Beardsley, Jadwiga Gocłowski, Jean Donihee-Perron, Jennifer Kertanis, George Sinnamon

Regular Meeting

- I. Public Comments:** Brandon Robertson opened the regular meeting at 12:13 p.m. He asked if there were any public comments, there were none.
- II. Minutes of November 10, 2020:** Brandon Roberson asked if there were any changes or questions on the November 10th Board Meeting Minutes. There were no comments, He asked for a motion to accept the minutes as written. Debra Brydon 1st, Jadwiga Gocłowski 2nd, motion passed.
- III. Business:**
 - **Audit:** Jennifer Kertanis introduced George Sinnamon to the Board as FVHD's auditor. George said that the audit went well as always, there were no negative findings. George drew peoples attention to page 7 where he highlighted "Significant Events" focused on COVID, the impact of that on the organization and the additional funds to support our work on the pandemic. Jennifer requested that George correct the dollar amount to reflect our specific award of \$440,388, \$176,155 in first two years and \$88,078 in third year. George again emphasized that the bookkeeper is not using some of the classes in the accounting system the way she should and this is more important now as Jennifer has to track multiple grants. The year end Fund Balance is \$518,086 which is all in the bank. While FVHD has established a STIF account as recommended last year, due to COVID and demands on Jennifer, money has not been transferred yet. Jennifer will work on this. A motion was made by Deb Brydon and seconded by Mary Jane Parlow to accept George's presentation of audit with the corrections to the dollar amounts for our COVID awards. Debra Brydon 1st, All in favor. Audit accepted.
 - **Budget update:**
 - No draft for new budget. Jennifer will try and get it done before the end of the year.

- **Lease:**
 - Lease was signed, construction will begin tomorrow
 - Sam is working on getting quotes on updating our internet and phone systems.

- **COVID 19 Update:**
 - ELC finally approved.
 - COVID cases continue to increase
 - We meet weekly with school superintendents.
 - Letters were sent to Senior Centers asking them to limit Dial-A-Ride to doctor's appointment or to pick up medication.
 - Vaccine planning is in full process. It has been a moving target with lack of clarity from the State regarding plans, role and expectations of local health. FVHD continues to do what we need to position ourselves to receive vaccine.
 - We continue to work with the towns as they go into the red zone with communications, testing locations, etc.

IV. OTHER: Brandon Robertson asked if there was any other business? There was none. He wished everyone a happy holiday!

- **Adjourn:** Diane Hensdorf made a motion to adjourn, Dan Jerram seconded, all in favor, Meeting was adjourned at 1:15 p.m.