



Farmington Valley Health District  
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**Minutes**  
**Board of Health Meeting**  
**Members attended via a Zoom online meeting due to COVID19**  
**October 5, 2021**

**Present:** Brandon Robertson, Kathy Blonski, Mary Jane Parlow, Beatrice Isabelle, Joe Doering, Tom McKeon, Warren Humphrey, Melissa Appleby, Maura Shea, Diane Hensdorf, Jadwiga Gocłowski, Susan Beardsley, Dennis Brown, Dan Jerram, Debra Brydon, Jeff Shea, Maria Capriola, Erica Robertson, Stephanie Johnson, Jennifer Kertanis

**Regular Meeting**

- I. Public Comments:** Brandon Robertson opened the regular meeting at 12:01 p.m. He asked if there were any public comments, there were none.
- II. Minutes of September 7, 2021:** Brandon Roberson asked if there were any changes or questions on the June 1st Board Meeting Minutes. There were none. He asked for a motion to accept the minutes as written. Mary Jane Parlow 1<sup>st</sup> Jeff Shea 2nd, motion passed.
- III. Business:**
  - **Annual Board Officer Elections:**
    - Finance:
      - Brandon Robertson, Kathy Blonski, Dan Jerram, Erica Robertson and Warren Humphrey
    - Personnel:
      - Brandon Robertson, Deb Brydon, Jadwiga Gocłowski, Mary Jane Parlow, Maria Capriola
    - Erica Robertson will be replacing Sandy Yost as representative for Granby. Needs to be approved by Granby.
    - Maria states could help with administrative support (placed on Personnel Committee)
    - Bi laws last reviewed in 2017. Don't need to be reviewed again at this time
  - **Quarterly Financial Report:**
    - Revenue
      - 3% of budgeted revenue. Haven't yet received per capita
      - Food revenue generated at end of fiscal year
      - Town COVID
        - \$20k carried forward for continued contact tracing, OT, and other contracted staff
      - Per Capita increase July 1<sup>st</sup> from \$179 in previous year to \$285 this year

- Expenditures
  - Tracking as expected
  - 87% view permit (Open Gov)
  - ELC/COVID is primary funding source from state. Year 2 approved
  - Equity Grant – not likely to spend all
  - Ear marked for hard-to-reach population – challenging
- Audit:
  - Sent email and voicemail to schedule. Haven't heard back. Usually, present findings at end of calendar year
- **COVID Update:**
  - 5-11 likely approved end of October
  - Reaching out to volunteer vaccinators
  - Working with schools to identify locations (HJMS, EGHS, Avon or FA)
  - JCK explained challenges for pediatric providers to receive CoVP approval
- Reviewed data for week ending October 2.
  - Cases decrease to moderate transmission category in FVHD. Hartford County decrease to substantial
  - Still, lots of school activity. Explained that individual team members assigned to support each school.
  - Reduction in school-based activity.
- **Staffing Updates**
  - Courtney Dillingham joined team. Pursuing MPH. Done both clinical and public health work. Granby resident, retired military
- **Open Gov:**
  - Open Gov moving in right direction. Can't yet do inspections on platform because state delays on Food Code
  - Review salon regs with Diane and Pat.
  - Review and adopt at November meeting
  - As usual to make language consistent
- **Recognition:**
  - CEHA – Recognize Diane Harding for her work as Education Chair. Education opportunities for CT (web based) and plan for Regional Yankee conference at Mohegan. More than 100 representatives. Keynote speakers. Excellent skills and knowledge.
  - Kudos to Diane from Brandon. Taking leadership in professional orgs is important
  - Thank you to Jennifer for role in NACCHO
  - Tom from Colebrook's final meeting. Thank You for 14 years of service.
  - Thank you to Kathy Blonski for serving as co-chair (Maria)

#### IV. OTHER:

- **Adjourn:** Brandon Robertson asked for a motion to adjourn. Maria Capriola 1st, Jadwiga Gocłowski 2<sup>nd</sup>, all in favor, Meeting was adjourned at 12:36 p.m.