



Farmington Valley Health District  
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**Minutes**  
**Board of Health Meeting**  
**Members attended via a Zoom online meeting due to COVID19**  
**January 5, 2021**

**Present:** Brandon Robertson, Kathy Blonski, Debra Brydon, Jeff Shea, Dan Jerram, Mary Jane Parlow, Beatrice Isabelle, Joe Doering, John Ward, Dennis Brown, Tom McKeon, Warren Humphrey, Diane HERNSDORF, Melissa Appleby, Sue Beardsley, Jadwiga Gocłowski, Jean Donihee-Perron, Jennifer Kertanis

**Not Present:** Maura Shea

**Regular Meeting**

- I. Public Comments:** Brandon Robertson opened the regular meeting at 12:02 p.m. He asked if there were any public comments, there were none.
- II. Minutes of December 1, 2021:** Brandon Roberson asked if there were any changes or questions on the December 1st Board Meeting Minutes. There were no comments, He asked for a motion to accept the minutes as written. Beatrice Isabelle 1<sup>st</sup>, Debra Brydon 2<sup>nd</sup>, motion passed.
- III. Business:**
  - **Quarterly Finance Report:**
    - July 1 thru December 31 tracking well with 53% revenue in 40 % budget expenditures. Food not in until May.
    - Expenses are in some cases. Telephone expenses will increase because of necessary upgrades.
    - Bank fees have gone up because of credit card transactions.
    - Spoke with Lynn about tracking Covid expenses.
  - **Budget update:**
    - Jennifer still working on budget. She will meet with Brandon soon. April 1<sup>st</sup> is deadline.
  - **Calendar Year 2021 board meeting schedule:**
    - Need to approve the calendar for 2021 Jean Donihee-Perron 1<sup>st</sup>, Kathy Blonski 2<sup>nd</sup>.
  - **Update on Office Expansion:**
    - Moving along nicely. Brandon saw the ongoing work. Painting, sheetrock, carpet is next.
  - **COVID 19 Update:**

- Data thru December 26 cases have tripled in past 2 months. 200 cases per week.
- We have 3 people doing contact tracing
- Positivity rate is at 9% week after Thanksgiving. We expect another uptick in the next week because of Christmas
- DPH changes quarantine days to 10. We are keeping the quarantine days at 14. We spoke to the education department and they are following the quarantine days at 14 days.
- We are still seeing allot of positive cases after day 10.
- We continue to work with the towns as they go into the red zone with communications, testing locations, etc. We are trying to keep up with the sectors and the cases that are popping up in restaurant and local ski lodge.
- **Vaccination Clinics:**
  - Jennifer gave an update on working with the state to receive vaccine. Working with VAMS has been challenging. We ordered 300 first week and 300 the following week. Our priority was nurses, healthcare workers and first responders.
  - Stephanie has been working with VAMS and trying to keep our pods closed so we can control who get vaccinated.
  - We chose mobile clinics. Which make us responsible for all paperwork and tracking. We had to schedule all the appointments. We have administered over 200 vaccines.

**IV. OTHER:** Dennis Brown is resigning and moving to Maine to except a position in March.

- **Adjourn:** Dennis Brown made a motion to adjourn, Diane HERNSDORF seconded, all in favor, Meeting was adjourned at 1:13 p.m.