



## Meeting Minutes

### **Board of Health Meeting January 4, 2022 95 River Road Canton, CT 12 Noon**

Present: Maura Shea, Brandon Robertson, Mary Jane Parlow, Jeff Shea, Chris Johnstone, Warren Humphries, Maria Capriola, Deb Brydon, Jean Perron, Beatrice Isabelle, Jennifer Kertanis

Brandon called the meeting to order at 12:10. He asked if there were any public comments. There were none.

Minutes of December 7, 2021: Brandon asked for a motion to accept the minutes of December 7, 2021. Mary Jane Parlow motioned to approve the minutes as written, Maura Shea seconded. All in favor.

#### Business:

- **FY 21-22 Budget Revision:** Jennifer presented a FY 2021-2022 budget revision that reflects new grant dollars including the new State per capita of \$285,612 and an additional \$98,395 in other grants. The revised budget results in Operating Expenses of \$2,029,507. Jennifer highlighted the additional expenditures including rent associated with leasing on a short term basis the additional space next door for a fixed vaccination site, some additional per diem COVID support and some additional equipment. Brandon made a motion to approve the FY 21-22 budget revision with total expenditures of \$2,029,507 and total revenue of \$2,032,938. Warren seconded. All in favor.
- **COVID funding update:** Jennifer indicated that the Equity Grant was not extended, at least DPH has not said so and we may have to return some of the money that was earmarked for UCONN in particular. The ELC 2 grant application was submitted, and we are awaiting approval. Jennifer has developed more detailed spreadsheet to keep track of all the grants and what line items they support so we avoid any duplication.
- **Budget update:** Finance Committee is meeting on Wednesday, January 6<sup>th</sup> at noon to review first draft of FY 22-23 budget.

#### Updates

- Covid Updates: New CDC guidance issued on shortened Isolation and Quarantine. Also, in response DPH issued new guidance for schools. We have been busy trying to update materials and the website. We are at an all-time high with respect to cases. No longer doing contact tracing in schools and we are only doing contact tracing on priority cases including school age kids. At this point it is really about providing guidance, too many cases for contact tracing in its truest form to be effective. Community health team had a mini retreat before the holidays to discuss our priorities and how we can take better care of ourselves as this rapid increase in cases is not going away soon.
- Other: Jennifer indicated that we are still recruiting for the public health nurse position.
- Jennifer reported that Colebrook has provided FVHD with approximately \$6,000 of CARES funding to support our COVID response activities.

Adjourn: Meeting was adjourned at 12:45