



Farmington Valley Health District

95 River Road ▪ Canton, CT 06019
Phone (860) 352-2333 ▪ Fax (860) 352-2542

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Meeting Minutes **Board of Health Meeting** **May 5, 2026, 12:00 PM** **95 River Road, Canton, CT**

Present: Stephanie Johnson, Hannah Cote, Sam Carter, Andrea Vitrano, Warren Humphrey, Debra Brydon, Erin Barthel, Lyn Robitalle, Nancy Parent, Violet Vincent, Tom Fitzgerald, Sandy Yost, Suzanne Sinacori, Brittany MacGilpin, Joan Kuhnly (Zoom), Cheryl Bermani-McCann (Zoom), Dan Jerram (Zoom)

Debbie Brydon called the regular meeting of the Board to order at 12:03pm.

- I. **Public Comments:** No public comment.
- II. **Minutes of April 7, 2026 meeting:** Debra Brydon asked for a motion to approve the minutes of March 3, 2026. Tom Fitzgerald motioned, Erin Barthel seconded, all in favor. Minutes approved.
- III. **Business:**
 - a. Employee Handbook revision: Stephanie Johnson provided a summary of changes and the revised handbook. Stephanie worked with an attorney and no significant changes were made, most changes being: aligning with federal and state guidelines, removing unnecessary language, adjusting the sick time accumulation capacity, and clarifying language. Debra Brydon asked for a motion to approve the revisions with the stipulation that with approval from the attorney, a summary of change will be added. Tom Fitzgerald motioned, Lyn Robitalle seconded, all in favor. Revisions approved.
 - b. Strategic Plan Update: Stephanie Johnson gave an update on the Accreditation process. PHAB virtual meeting will be on July 28th and there will be a site visit on August 5th.
- IV. **Programs:**
 - a. Salon campaign completed: Stephanie summarizes the Salon campaign.
 - b. Pool campaign: Stephanie reports it is already going well, FVHD oversees about 75 public pools total.
- V. **Director Updates:** Stephanie provided her director's update – see attachment.
- VI. **Adjourn:** Debra Brydon asked for a motion to adjourn. Erin Barthel motioned, Sandra Yost seconded, all in favor. The meeting was adjourned at 12:44 pm.

- VII. **Items for Actions:** Stephanie Johnson will prepare a ‘Steps to Safety’ update for the October meeting and provide a grant summary update at the June meeting.