



Farmington Valley Health District

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Meeting Minutes **Board of Health Meeting** **April 7, 2026, 12:00 PM** **95 River Road, Canton, CT**

Present: Stephanie Johnson, Brandon Robertson, Hannah Cote, Sam Carter, Jamie Dudyak, Cheryl Bermani-McCann, Nancy Parent, Lyn Robitaille, Warren Humphrey, Tom Fitzgerald, Melissa Appleby, Mary Jane Parlow, Suzzane Sinacori (Zoom), Brad Bremer (Zoom), Sandra Yost (Zoom), Erin Barthel (Zoom), Violet Vincent (Zoom)

Brandon called the regular meeting of the Board to order at 12:03pm.

- I. **Public Comments:** No public comment.
- II. **Minutes of March 3, 2026 meeting:** Brandon Robertson asked for a motion to approve the minutes of March 3, 2026. Warren Humphrey motioned, Lyn Robitaille seconded, all in favor. Minutes approved. Warren Humphrey asked about the changes to the Subsurface Sewage Disposal Systems Regulations that were discussed at the March meeting. Stephanie Johnson confirms that Brandon Robertson signed the revised regulations today and they will be in effect starting May 5th. Hannah Cote will work with the environmental team to ensure installers are aware of the changes.
- III. **Business:**
 - a. FY 25/26 3rd Quarter Financial Report: Stephanie Johnson reports that FVHD is tracking on schedule with a few exceptions. Some expenditure categories had minor adjustments such as the Miscellaneous category that broke out to have Bank Fees as its own category. Stephanie explains that there was an unanticipated costs owed to the Labor Department for past due unemployment fees/charges. Brandon asks for confirmation that the total outstanding balance has been paid, and Stephanie confirms and explains that we will pay any future unemployment fees on reimbursement basis. Revenue is tracking well overall.
 - b. Strategic Plan Update: Summary document. Brandon Robertson asks for details on the site visit for PHAB. Stephanie says that she and Anna have not received many details yet, PHAB auditors will first meet virtually and then in-person during which 2-3 board members and 5-15

community partners must be present. Stephanie does not have further details but will reach out when she does.

IV. **Programs:**

- a. Meet FVHD Administrative Team – Samantha Carter and Hannah Cote: PowerPoint presentation.

V. **Director Updates:** Stephanie Johnson provided her Director Updates which includes an accreditation update, the signing of a new grant, two abstracts being accepted to present at NACCHO's conference, preparation for a POD exercise and certifications and awarding of a few staff members. Stephanie also notes that FVHD is in the process of transitioning to a new bank.

VI. **Adjourn:** Brandon Robertson asked for a motion to adjourn. Tom Fitzgerald motioned, Lyn Robitaille seconded, all in favor. The meeting was adjourned at 12:44 pm.